

Royal Cross Primary School

Lancashire's School for Deaf/Hi pupils

PLEASE THINK CAREFULLY BEFORE TAKING YOUR CHILD OUT OF SCHOOL DURING TERM TIME:

In law you **MUST** ask for permission for your children to miss school.

Leave in term time will **only be agreed** where the Headteacher feels there are exceptional circumstances.

Parents who take a child of compulsory school age on a term time holiday without school permission may be issued with a **PENALTY NOTICE**.

You can request "leave in term time" for you child by using a request form available from the office or downloaded from the school web site.

For further help or advice contact school:

bursar@royalcross.lancs.sch.uk

ATTENDANCE

Information for Parents and Carers

Name:

Your child's attendance so far this term is:

..... %



Headteacher : Beverley Hennefer

Deputy Head: Sofia Parveen

ATTENDANCE MATTERS!

HOW YOU CAN HELP?

Aim for 10 hours sleep a night for your child.
This will make the following day at school easier for them to cope with



Make sure your child eats breakfast, it helps them stay alert at school....



Help your child develop routines.....



Get all their school things ready the night before



Never take holidays in term time



If you know your child will be absent, ring (text for deaf families) the school office.

HOLIDAYS

There are 190 statutory school days in one year. That means **there are 175 days** (weekends & school holidays) **available to use for holidays!**

There is no automatic entitlement in law to time off in school time to go on holiday.

Headteachers **CANNOT** authorise any leave in term time unless there are exceptional circumstances.

Any period taken without agreement of the school, or in excess of that agreed, will be classed as unauthorised and may attract a **Penalty Notice.**

A 2 week holiday in school time means your child has approximately **50 hours of missed**