

## **Committee – Curriculum Terms of Reference (2025-2026)**

### **Overview**

1. The Curriculum Committee will meet at least once a term and otherwise as required. The Meeting will be Clerked by Lancashire County Council Governing Body Advisor. The Clerk will be responsible for convening meetings of the Curriculum Committee. Minutes shall be prepared and presented to the next meeting of the Governing Body.
2. There will be at least 6 members of the Governing Body on the Committee; the Chair being elected by the Curriculum Committee and endorsed by the Full Governing Body. Membership of the Committee will be reviewed annually by the Governing Body and published with the Minutes of this Body.
3. The quorum shall be a minimum of 3 Governors, including the Headteacher, but excluding any Associate Members. The Chair and Vice Chair of the Governing Body will be able to attend if not already a Member of the Committee. Non-Voting participants may be invited to the Committee as and when required.

### **Responsibilities**

4. The main function of the Committee is to advise the Headteacher and Governing Body on matters concerning the School Curriculum; in particular:
  - To ensure that the Curriculum provided at Royal Cross meets the statutory requirements including those for reporting.
  - To ensure that Online Safety is included as part of the Curriculum and to ensure that Online Safety Incidents, and any anomalies found by the Monitoring and Filtering System, are reported on and investigated as required.
  - To receive updates on Pupil and Parent Involvement and Engagement with the Curriculum.
  - To review the aims of the Royal Cross Curriculum in relation to the current statutory requirements including those for Religious Education, Collective Worship and Sex Education.
  - To advise on ways in which the Governors can be involved in Curriculum aspects of the School Development/Improvement Plan and the Self Evaluation Form.
  - To prepare or review and Curriculum Policy document(s) which is/are the responsibility of the Governing Body.
  - To make recommendations to the Governing Body on Assessment Policies or arrangements.
  - To consider all available data provided by the School and where available Lancashire County Council and set and publish targets.
  - *To monitor pupil progress in relation to the targets set and with specific reference to particular groups i.e. Pupil Premium.*

*(NB: The Standards and Effectiveness Committee will be responsible for monitoring pupil progress once it is in place. Until then this will be the responsibility of the Curriculum Committee)*

- To monitor the impact of Curriculum Policies and Planning on student's learning.
- To ensure that the School Website is kept up to date and meets the necessary Statutory Requirements.
- To receive reports from the appropriate Nominated Governor; these roles will be as decided by the whole Governing Body.
- To be mindful of the requirements of the Equality Act 2010.

5. It should be noted that the Headteacher is responsible for operational matters and as such the management of the School Staff. As such the Curriculum Committee should not become involved with issues that are within the responsibility of the Headteacher.

### **Update and Approval**

6. These Terms of Reference will be reviewed annually and be formally approved at the Full Governing Body Meeting held in the Autumn Term of the Academic Year.

Approved by Curriculum Committee (9 October 2025) and Full Governing Body (20 November 2025)

Review Date: September 2026

Membership: As per Governor Hub